

MATADOR® ezAssets®



Key Features & Functionalities

SPECIFICATIONS

Network Operating System:

Windows Server 2003 Web Edition with SP2 or higher, Server License

.NET Framework:

.Net 3.5

Applications Framework:

MySQL 5.0.45 or higher; IIS 6.0 or higher; SMTP Service; DNS Service

End User Requirements:

Windows 2000 or higher, or Mac OS; IE 6.0 SP2, IE 7.0 or Firefox 2 or 3

No Frills. Just Functionality.

The MATADOR® ezAssets© System is a software solution that is designed to facilitate effective asset tracking and reporting. It centralizes all asset information and monitors the asset lifecycle, providing an accurate inventory of fixed assets and IT assets including hardware, software, warranties and licenses. Companies can gain visibility regarding what assets they have, where they are, who is using them and what they cost. End-users can save time on administrative asset management tasks while minimizing data discrepancy. ezAssets also helps companies control expenditure and reduce business risks pertaining to licenses and warranties. Easy peasy.

Inventory Management – Generate detailed overview of inventory, manage inventory data, conduct searches by description, asset number, manufacturer, barcode etc

Lifecycle Management – Easily manage the whole asset lifecycle from deployment to movement to change to disposal

Maintenance Management – Schedule and track maintenance / repair of assets, monitor asset downtime

License and Warranty Management – Link assets with warranties / licenses, track license and warranty information, and receive email notifications on expiries

Asset Relationship Administration – Establish and track main asset / sub asset dependencies

Barcode Support – Add barcodes to assets, easily search and track assets with an external barcode scanner, generate and print barcodes with any printer

Vendor / Manufacturer Management – Track dealings with vendors / manufacturers through an overview of assets, easily manage contacts

Deployment Management – Manage both internal and external asset movements, track ownership and overdue loans

Invoice Management – Capture invoice data and tie assets to invoices

Automatic Audit Trail – Record and monitor asset history with accuracy

File Attachments – Centralize asset information with the ability to attach documents associated to assets such as licenses, warranties and invoices

Reporting and Analysis – Generate out-of-the-box and customized reports to keep track of asset depreciation and costs, inventory status and change

Web-Based Functionality – Access the system from anywhere, at anytime, with any standard web browser

Key Benefits

- Standardize and automate asset management process
- Centralize asset information for easy access
- Gain control of the inventory with comprehensive overview of assets
- Optimize asset usage and reallocate unused assets to avoid over-purchasing
- Facilitate asset loss detection and prevention
- Prevent under-subscription of licenses to avoid legal risks
- Ensure invoices are accurately associated with assets

Asset Management

Asset Desc/Code: Asset Type:
 Category: Manufacturer:
 Model: Status:
 Invoice: Bar Code:
Search

Asset Code▲	Description	Type	Class	Category	Manufacturer	Serial	Status	Quantity	Deployed / Parent	
MATSWOS09050001	Windows XP Professional	Software	Sub Asset	Operating System	Microsoft	View	View	1	View	
MATHWLP09050015	Fujitsu Lifebook S7211	Hardware	Main Asset	Laptop	Fujitsu	38674386834	In Use	1	John Smith	

Keep an overview of all assets, manage asset movements and loans, and search assets according to asset code, type, bar code etc.

Invoice List

From: To:
 Invoice No.: Vendor:
 Branch:
Search

Invoice No	PO No	Vendor	Description	Invoice Date	Date Received	Attached Invoice	Attached Delivery Receipt	Total Items	Assets Created	Assets Deployed	
MS20090338XP	15135135135	Microsoft Corporation	WinXP Purchase Mar 09	20-Mar-2009	20-Mar-2009	None	None	20	1	14	
IKE1309581395		IKEA	IKEA Red Chairs	03-Jun-2009	05-Jun-2009	None	None	20	0	0	

Manage invoices and tie invoices to assets.

Software License Management

Asset Information

Code: MATSWOS09050001 **Description:** Windows XP Professional
Category: Operating System **Manufacturer:** None

Serial	Main Asset	From	To
240748224868	MATHWLP09050011-Fujitsu Lifebook S7211	22-May-2009	22-May-2011
310853153010	--Select One--	22-May-2009	22-May-2011

Save

Easily manage software licenses and prevent any under- or over-subscription.

Annual Depreciation

Asset Information

Code: MSGCA0007 **Description:** Emman's Notebook **Category:** Notebook

Invoice Information

Invoice No.: FUJ200903564 **Vendor:** Fujitsu **Branch:** Singapore
Purchase Date: 05-Jun-2009 **Planned Scrap Date:** 05-Jun-2012 **Original Cost:** 2500.00
Scrap Value: 0.00 **Life Span:** 3

Period	Book Value (Beginning of Year)	Depreciation	Accumulated Depreciation	Book Value (End of Year)
Dec-2009	SGD 2500.00	SGD 486.08	SGD 486.08	SGD 2013.92
Dec-2010	SGD 2013.92	SGD 833.28	SGD 1319.36	SGD 1180.64
Dec-2011	SGD 1180.64	SGD 833.28	SGD 2152.64	SGD 347.36
Jun-2012	SGD 347.36	SGD 347.36	SGD 2499.84	SGD 0.00

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View accurate straight-line depreciation reports of all depreciating assets.

ABOUT THE MATADOR® BUSINESS SUITE

The MATADOR® Business Suite comprises of the following applications:

- ezAssets© System to manage your IT and facility assets;
- ezHelpDesk© System to manage your helpdesk operations;
- ezHR© System to manage your human resources information;
- ezRecruit© System to manage your recruitment activities.

Built with the end-user in mind, the MATADOR Business Suite is easy to use and cost effective.

The fully web-based applications are configurable to your specific needs. They can be deployed as an out-of-the-box installation or Software as a Service (SaaS).